Welcome to myCampus at Florida State University, home of FSU’s online course sites and communities.

- FSU uses Blackboard Learn™ to create online course sites for anytime, anywhere access to course materials and assignments.
- It’s easy to request a Blackboard course site and upload your content. Then you can begin customizing your course site with course materials, learning modules, assignments, assessments and much more!

Read on to learn more about navigating the Blackboard menu and how to find additional support materials to optimize your course content.

1. **Home**
   
   **TOOLS** - Here you will find links to commonly used tools.

2. **Courses & Orgs**
   
   **ALL Bb COURSE SITES** - This lists all of your course sites, past and present.

   **MY Bb ORGANIZATION SITES** - This lists the Blackboard organization sites to which you belong.
3 Webmail
Access your FSU email accounts from this tab. FSU email can also be accessed at my.fsu.edu, and webmail.fsu.edu.

4 Content
The Content Tab is available to instructors for storing files on Blackboard’s virtual hard drive.

Make Content Collection your central storage space for course and organization materials. Always accessible from any computer with an internet connection, your content is protected by your campus.fsu.edu login.

MANAGING MULTIPLE BLACKBOARD SITES?
Rather than uploading the same files into your Bb sites each semester, you can upload them into your Content Collection folder just once. Then create links from each site. You can also set permissions to allow sharing and collaboration with other users.

5 Support
Help is here! Click the Support tab to find FAQ’s, support articles, and more from FSU’s Blackboard User Support help desk.

6 Global Navigation Menu
Access the Global Navigation Menu by clicking on the arrow next to your name at the top, right side of the Blackboard screen.

Use the Global Navigation Menu to:
NAVIGATE straight to the course you want to work in by using the Course links.

ACCESS the new fully integrated calendar, which appears in this menu.

QUICKLY FIND out which students are falling behind. Also find all items ready for grading or discussion posts awaiting your response.
If you're a PC User, we highly recommend using the latest, stable version of Mozilla Firefox or Google Chrome. If you're a Mac user, we highly recommend using the latest, stable version of Mozilla Firefox or Safari. We do not recommend using Internet Explorer because of compatibility issues with Blackboard.

Please make sure you have a reliable Internet connection while you work in Blackboard.

Please let your students know if there are additional technical requirements for individual courses.

If you are just getting started, you will want to browse Blackboard’s Help site for instructors, especially the Instructor Features article.

Teaching a fully online course? Please access ODL's website for information about Instructional Strategies for distance learning.

FSU’s Blackboard Learn™ is supported by the Office of Distance Learning. Visit ODL's Website for more information about FSU's Distance Learning Programs.